

**SWALLOW SCHOOL DISTRICT  
W299 N5614 Highway E  
Hartland, Wisconsin 53029**

**SCHOOL BOARD MEETING**

**June 15, 2016**

**5:30 p.m.**

Present: Rebecca Morrison, Susie Polentini, John Stahl, Aaron Dentz, Darin Clark, Melissa Thompson, Kyle Moore, Jeremy Struss and Suzanne Martin.

Excused: Aaron Dentz

Also in attendance: Sue Ann Toy, Jim Cooper, Eddie Cooper, Rachel Crockford, guest speaker Mike Clark from Robert W. Baird.

**CALL TO ORDER**

Rebecca Morrison called the meeting to order at 6:12 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Susie Polentini motioned to approve the agenda. Darin Clark seconded and the motion carried 4-0 on a voice vote.

**CLOSED SESSION**

The closed session is pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This session is being held specifically to review the Superintendent’s performance in accordance with Board Policy. (Roll Call Vote Required), Morrison – YES, Polentini – YES, Clark – YES, Stahl – YES.

**RECONVENE INTO OPEN SESSION**

At 6:33 p.m. the Board of Education reconvened into open session. Morrison – YES, Polentini – YES, Stahl – YES, Clark-YES.

**CELEBRATIONS AND COMMENDATIONS**

Swallow Education Foundation volunteer, Sue Ann Toy, was honored and thanked for her efforts in organizing all foundation events at Swallow School, especially the successful Run Your Socks off 5K event. Student Eddie Cooper was present to be recognized for his engineering achievements at the NFPA Fluid Power Challenge.

**CITIZENS’ FORUM**

No comments were made.

## **INFORMATIONAL ITEMS**

### **Superintendent's Report**

Dr. Thompson presented the following information:

Teaching and Learning Updates – Mr. Moore presented the Semi-Annual Report on Bullying Prevention and Response.

Mrs. Crockford presented the 4 Year Old Kindergarten Program Implementation Updates, including information on the DPI grant Swallow was recently awarded.

The Annual Report on Seclusion and Restraint was presented and discussed.

The CESA#2 Contract for 2016-17 was presented and discussed.

Employee Relations – Health insurance provider transition updates were shared. The planning for the upcoming Teacher Pay Model redesign process was also discussed.

Finance and Operations –

Mike Clark from Robert W. Baird presented to the board on Swallow School District's Finance and Debt Repayment Schedule and answered questions from the board about maintaining long term fiscal health for the district during declining student enrollment and revenue from the state.

Mr. Struss presented the 2015-16 Budget Changes and answered questions about the changes.

The 2016-18 Wrap Around Care Provider Contract with Wisconsin Youth was presented and discussed.

### **Principal's Report**

Mr. Moore presented the following information:

End of School Year in Review – The last few weeks of school featured several outstanding events and traditions including the 8<sup>th</sup> grade graduation. The community was thanked for their support in making each event such a success.

Professional Development Update – Staff completed the year-end reflection and conferencing process for Educator Effectiveness in May. The Technology Team continues to plan for the implementation of Canvas, a 5<sup>th</sup> -8<sup>th</sup> grade learning management system. Staff participation in their personalized professional development continues.

Collaborative Learning Team Report – The Collaborative Learning Teams wrapped up for the school year. Plans for next year were discussed.

Washington DC Trip – The Washington DC trip was a well-attended success. Students, parents and staff reported another great learning experience.

## **ACTION ITEMS**

The Board reviewed and took action on the following items:

## **Approval of Minutes**

Susie Polentini motioned to approve the following minutes: May 11, 2016—School Board Meeting; May 11, 2016— Executive Session; May 20, 2016—School Board Work Session; June 10, 2016—School Board Work Session. John Stahl seconded and the motion carried on a 4-0 voice vote.

## **Finance and Operations**

Monthly Accounts – Susie Polentini moved to approve receipt of \$53,925 in revenue, and expenditures in the amount of \$466,545 since the April 13, 2016 school board meeting. Darin Clark seconded and the motion carried 4-0 on a voice vote.

Darin Clark moved to approve the 2015-16 Budget Changes for Publication. John Stahl seconded and the motion carried 4-0 on a voice vote.

Darin Clark moved to approve the Administrative Authority to Approve Expenses through June 30, 2016. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

Susie Polentini moved to approve the 2016-17 School Fees. John Stahl seconded and the motion carried 4-0 on a voice vote.

Darin Clark moved to approve the Wrap Around Care Provider Contract. John Stahl seconded and the motion carried 4-0 on a voice vote.

## **Policy**

First Reading of Policy Revisions or Edits - The board read and discussed the following: Board Policy 683- Asset Management.

## **Teaching and Learning**

Curriculum Documents for K-8 Social Studies Program – Susie Polentini moved to approve the Updated Curriculum Documents for K-8 Social Studies Program as presented. Darin Clark seconded and the motion carried 4-0 on a voice vote.

Curriculum Documents for K-6 Spanish Program – Darin Clark moved to approve the Curriculum Documents for K-6 Spanish Program as presented. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

Curriculum Documents for K-8 Writing Program – John Stahl moved to approve the Updated Curriculum Documents for K-8 Writing Program as presented. Darin Clark seconded and the motion carried 4-0 on a voice vote.

Curriculum Documents for 4 Year Old Kindergarten Program – Susie Polentini moved to approve the Curriculum Documents for 4 Year Old Kindergarten Program as presented. Darin Clark seconded and the motion carried 4-0 on a voice vote.

2016-17 CESA #2 Contract - Darin Clark moved to approve the 2016-17 CESA #2 Contract as presented. John Stahl seconded and the motion carried 4-0 on a voice vote.

## **DISCUSSION**

The Board discussed the following items:

Long Range Planning- Dr. Thompson discussed the themes which emerged from the Community Conversations series and the upcoming annual survey. Board members also planned the agenda for the work session later in the month on Finance and Operations and Teaching and Learning topics.

2016-17 Budget Development—Mr. Struss and Dr. Thompson reviewed the projected revenues and expenses for the 2016-17 budget and forecasted June 2016 budget changes. The Board discussed planning for Annual Meeting and Budget Hearing to be held on August 24, 2016.

### **ANNOUNCEMENTS**

The Board reviewed and discussed upcoming events.

### **ADJOURNMENT**

At 8:50 p.m., John Stahl made the motion to adjourn which was seconded by Darin Clark and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson  
Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk